

**SLATER MUSIC ACADEMY
PRIVATE LESSON STUDIO POLICIES
WINTER-SPRING TERM 2019**

Thank you for your interest in music lessons at Slater Music Academy! We are confident we offer the finest music instruction available in the area, and we thank you for the opportunity to serve you.

GENERAL INFORMATION: The Winter-Spring Term 2019 consists of 16 private lessons taken between January 21 and May 26. Base tuition rates are \$24-\$27 per half-hour session. Lessons are also available in 45-minute or one-hour segments. A four 30-minute private-lesson trial package is available for new students for \$100. Students may enroll at any time during the term; tuition is pro-rated for the lessons remaining. A convenient four-payment installment plan is available at no charge when paying with credit card. Please see the Winter-Spring 2019 Registration and Payment Form for details.

PRIVATE LESSON FACULTY:

Allison Anderson, voice
Mark Haap, guitar/bass guitar/miscellaneous string instruments
Evelina Konaniah, piano
Joshua Nemith, piano
Andrea Pendergrass, violin/viola
Rich Seil, Suzuki/traditional method piano
Rebecca Slater, piano/voice, combination lessons
Eric Sutton, guitar, ukulele
Caileen Tallant, piano/voice, combination lessons

NEW STUDENTS: Please contact the Academy to select an instructor or register for a class. You may read bios of all our instructors on our website. After you select an instructor, the instructor will call you or email you to schedule your lessons. Instructors keep and maintain their own teaching schedules. Detailed pricing information is available on our website and on the Winter-Spring 2019 Registration and Payment Form.

MATERIALS FEES: There is an additional fee for books, other materials and supplies. Materials fees are non-refundable. Some instructors will purchase supplies for their students and request reimbursement; others prefer for their students to purchase the materials directly.

PAYMENT METHODS: Slater Music Academy accepts Visa, MasterCard and Discover, checks, money orders and cash. We do not keep cash on site; please bring exact change. There is a \$30 returned check fee. You may register and pay for lessons online at www.slatermusicacademy.com. Click on the REGISTRATION tab.

WITHDRAWALS: Students may withdraw at the end of any term. Tuition refunds are only given if students move out of the area. Materials and registration fees are non-refundable.

ATTENDANCE POLICY: Please choose lesson times very carefully, as only two excused makeup lessons are allowed during the term! Lessons missed for non-emergencies (family vacation, soccer games, and other changes in schedule) will be made up only at the discretion of the instructor. Please notify your instructor at least 24 hours in advance of the scheduled lesson time whenever possible if you must miss a lesson. Students arriving late for lessons will use only the remaining time left in the lesson. To cancel or to discuss scheduling issues, **please contact your instructor directly, do not phone or email the Academy.**

Instructors are not obligated to make up any missed lessons if the students have made no effort to contact them prior to missing the lessons.

GENERAL POLICY: Children under the age of six must be accompanied by a responsible caretaker in the waiting areas. Smoking is prohibited inside the building.

If you refer a student to Slater Music Academy, you will receive a coupon for \$10.00 off nine or more future lessons or classes. The coupon is valid for any programs at Slater Music Academy. Tell your referred friends to enter your name in the space provided on the registration form, and within a few weeks you will receive your coupon.

PERFORMANCE OPPORTUNITIES: Mark your calendars!

- OFMC Junior Festival (pre-registration) is Friday, March 8 and Saturday, March 9 at Mt. St. Joseph University in Cincinnati, OH
- Spring recitals (for all students) are scheduled for 11:30 and 1:30 p.m. on Saturday, May 18 at Willis Music Superstore in Florence, KY. All are encouraged to participate.

Slater Music Academy
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